

**PECOS VALLEY REGIONAL EDUCATION COOPERATIVE 8  
COORDINATING COUNCIL REGULAR MEETING  
MINUTES**

**I. CALL TO ORDER**

Mr. Lee White, Chairperson, called the meeting of the Pecos Valley Regional Education Cooperative (PVREC) #8 Coordinating Council to order on Tuesday, May 17, 2022, at 09:03 a.m. in the Pecos Valley Regional Education Cooperative 8 conference room.

**II. ROLL CALL**

The following members were present:

Mr. Lee White via zoom  
Ms. Elisa Begueria  
Mr. Curtis Clough  
Mr. Miles Mitchell

The following PVREC staff were present:

Kelley Alsup – Executive Director  
Candice Barrera – Deputy Director  
Christine Hendershot – Business Manager  
Naira Stearnes – Administrative Assistant

**III. APPROVAL OF AGENDA**

A motion was made by Mr. Curtis Clough and seconded by Ms. Elisa Begueria to approve the agenda as presented. The motion passed.

I.	Call to Order	Lee White, Chair
II.	Roll Call	Lee White, Chair
III.	Approval of Agenda	Lee White, Chair
IV.	Approval of Minutes from February 9, 2022, regular meeting	Lee White, Chair
V.	Munetrix presentation (zoom link)	Mike Geres
VI.	*Action Items	Kelley Alsup, Executive Director Christine Hendershot, Business Manager
	A. *Financial Reports	
	1. Fund Balance Report	
	2. Program Expenditure Report	
	3. Check Listing	
	B. *BARs & Transfers through May 31, 2022	
	C. *Approval of Capital Assets Inventory	
	D. *Approval of 2022-2023 Operating and Medicaid Budgets	
	E. *Approval of 2022-2023 Calendar	
	F. *Medicaid cost report percentage increase from 8% to 10%	
VII.	Director Report	Kelley Alsup, Executive Director
VIII.	Program Report	Candice Barrera, Deputy Director
IX.	Executive Session	
	Pursuant to 10-15-1 (H) (2) to discuss Executive Director Evaluation/Compensation	
X.	*Action Item	
	G. *Executive Director Contract (3 proposals to consider)	
XI.	Issues from participants	
XII.	Adjournment	

#### **IV. APPROVAL OF MINUTES FROM FEBRUARY 9, 2022, REGULAR MEETING**

A motion was made by Ms. Elisa Begueria and seconded by Mr. Curtis Clough to approve the minutes of the February 9, 2022, regular meeting. The motion passed.

#### **V. MUNETRIX PRESENTATION (ZOOM LINK)**

#### **VI. ACTION ITEMS**

##### **A. Financial Reports**

Financial reports were given by Ms. Kelley. Alsup.

A motion was made by Mr. Miles Mitchell and seconded by Mr. Curtis Clough to approve all Financial Reports as presented. The motion passed.

##### **B. B.A.R.s and Transfers through May 31, 2022**

Ms. Kelley Alsup and Mrs. Christine Hendershot presented the B.A.R.s and Transfers requesting the approval to increase budget for Cost Report, as well as blanket permission to do B.A.R.s as needed until June 3<sup>rd</sup>.

A motion was made by Mr. Curtis Clough and seconded by Mr. Miles Mitchell to approve the B.A.R.s and Transfers as presented; approve budget increase for Cost Report; and give blanket permission to do B.A.R.s until June 3<sup>rd</sup>. The motion passed.

##### **C. \*Approval of Capital Assets Inventory**

Ms. Kelley Alsup and Mrs. Naira Stearnes presented the 2021-2022 Capital Assets Inventory.

A motion was made by Mr. Miles Mitchell and seconded by Mr. Curtis Clough to approve the 2021-2022 Capital Assets Inventory list. The motion passed.

##### **D. \*Approval of 2022-2023 Operating and Medicaid Budgets**

Ms. Kelley Alsup and Mrs. Christine Hendershot presented the 2022-2023 Operating and Medicaid Budgets.

A motion was made by Mr. Curtis Clough and seconded by Ms. Elisa Begueria to approve the 2022-2023 Operating and Medicaid budgets. The motion passed.

##### **E. \*Approval of 2022-2023 Calendar**

Ms. Kelley Alsup and Mrs. Christine Hendershot presented the 2022-2023 calendar.

A motion was made by Mr. Miles Mitchell and seconded by Ms. Elisa Begueria to approve the 2022-2023 calendar. The motion passed.

- F. \*Medicaid cost report percentage increase from 8% to 10%

Ms. Kelley Alsup and Mrs. Naira Stearnes presented the 2020-2021 Cost Settlement report to the board and requested that the board approve the increase of the REC's payout from the districts from the current 8% to 10%.

A motion was Ms. Elisa Begueria and seconded by Mr. Curtis Clough to approve the increase the REC's payout from 8% to 10%. The motion passed.

## **VII. DIRECTORS REPORT**

Ms. Kelley Alsup presented the Director's Report with the following topics:

- A. Staffing ready for 2022-23 SY – REC has tele-therapists for speech but are still looking for in person SLPs.
- B. LFC Meeting Artesia/Roswell May 19-20, 2022. – REC members are attending meetings.
- C. IDEA -B application/ board/agenda/minutes, policies/procedures, parent input and signature pages needed – Some districts still need to turn in some of the aforementioned items.
- D. Driver's Ed New Mexico – Naira – Close to 150 students enrolled for the year. Costs for the upcoming year will stay the same.
- E. SystemsGo New Mexico/ Launch – Naira – Successful launch with 21 rockets launched over two days. SystemsGo board has decided to do away with founding school prices so it will increase prices for those schools that are considered "founding schools".
- F. Minimize Follow-Up
- G. Strategic planning at NMCEL

## **VIII. PROGRAM REPORT**

The Program Report was given by Mrs. Candice Barrera.

## **IX. EXECUTIVE SESSION**

*Pursuant to 10-15-1 (H) (2) to discuss Executive Director Evaluation/Compensation*

11:30 am Mr. Curtis Clough made a motion to go into Executive Session, and it was seconded by Mr. Miles Mitchell. The motion passed.

11:58 am Mr. Miles Mitchell made a motion come out of executive session, and it was seconded by Ms. Elisa Begueria. The motion passed.

**X. \*ACTION ITEM**

G. \*Executive Director Contract (3 proposals to consider)

Mr. Curtis Clough made a motion to increase Executive Director’s salary according to the PED’s salary increases, and it was seconded by Mr. Miles Mitchell. The motion passed.

Mr. Miles Mitchell made a motion to approve the Retention Stipend for the Executive Director, and it was seconded by Ms. Elisa Begueria. The motion passed.

Ms. Elisa Begueria made a motion to increase the Executive Salary as presented in Proposal 1 as well as give the Executive Director 5 extra PPL days. It was seconded by Mr. Miles Mitchell. The motion passed.

**XI. ISSUES FROM PARTICIPANTS**

There were no issues from participants.

**XII. ADJOURNMENT**

A motion was made by Ms. Elisa Begueria and seconded by Mr. Curtis Clough to adjourn the meeting. The motion passed, and the meeting was adjourned at 12:02 a.m.

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Mr. Lee White, Chair  
PVREC Coordinating Council

\_\_\_\_\_  
Date

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Kelley ALsup, Executive Director  
PVREC 8

\_\_\_\_\_  
Date