

**PECOS VALLEY REGIONAL EDUCATION COOPERATIVE 8
COORDINATING COUNCIL REGULAR MEETING
MINUTES**

I. CALL TO ORDER

Mr. Lee White, Chairperson, called the meeting of the Pecos Valley Regional Education Cooperative (PVREC) #8 Coordinating Council to order on Tuesday, September 15, 2021, at 09:05 a.m. in the Pecos Valley Regional Education Cooperative 8 conference room.

II. ROLL CALL

The following members were present:

Mr. Lee White
Ms. Elisa Begueria
Mr. Curtis Clough

Mr. Mike Mitchell was absent.

The following PVREC staff were present:

Kelley Alsup – Executive Director
Candice Barrera – Deputy Director
Naira Stearnes – Administrative Assistant

III. APPROVAL OF AGENDA

It was moved by Mr. Curtis Clough and seconded by Ms. Elisa Begueria to approve the agenda as presented. The motion passed.

I.	Call to Order	Lee White, Chair
II.	Roll Call	Lee White, Chair
III.	Approval of Agenda	Lee White, Chair
IV.	Approval of Minutes from May 26, 2021, regular meeting	Lee White, Chair
V.	Action Items	Kelley Alsup, Executive Director Christine Hendershot, Business Manager
	A. *Financial Reports	
	1. Fund Balance Report	
	2. Program Expenditure Report	
	3. Check Listing	
	B. *BARs & Transfers: Medicaid, OP SDAA	
	C. Explanation of IT change/possible conflict of interest	
	D. Copier Disposal correct on Capital Assets	
	E. Open Meetings Act Resolution	
	F. Election of Officers	
VI.	Director Report	Kelley Alsup, Executive Director
VII.	Deputy Director Report	Candice Barrera, Deputy Director
VIII.	Issues from Participants	
IX.	Adjournment	

IV. APPROVAL OF MINUTES FROM May 26, 2021, REGULAR MEETING

It was moved by Ms. Elisa Begueria and seconded by Mr. Curtis Clough to approve the minutes of the May 26, 2021, regular meeting. The motion passed.

V. ACTION ITEMS

A. Financial Reports

Financial reports were given by Ms. Alsup.

It was moved by Mr. Curtis Clough and seconded by Ms. Elisa Begueria to approve all Financial Reports as presented. The motion passed.

B. B.A.R.s and Transfers: Medicaid, OP, SDAA

Ms. Alsup presented the B.A.R.s and Transfers with the initial funds for SDAA at \$260, 440.00

A motion was made by Ms. Elisa Begueria and seconded by Mr. Curtis Clough to approve the B.A.R.s and Transfers as presented. The motion passed with a 3-0 vote.

C. Explanation of IT change/Possible conflict of interest.

Ms. Alsup presented a letter to the board explaining how the REC became a customer of Elite Customer Centered Solutions and contracted with the company for its IT needs.

The board made the decision to remove this as an action item. No action was taken regarding this subject.

D. Copier Disposal correction on Capital Assets

Ms. Alsup informed the board that during the REC's 2020-2021 Audit, the auditors recommended that the REC properly dispose of the XEROX Copier rather than simply deleting it from the Capital Assets list. Ms. Alsup asked the board to approve the disposal of the XEROX Copier from the Capital Assets list.

A motion was made and seconded by Ms. Elisa Begueria to approve the disposal of the XEROX Copier from the Capital Assets list. The motion passed with a 3-0 vote.

E. Open Meetings Act Resolution

Ms. Alsup presented to the board Resolution 2021-21 #1 "Open Meetings Act Resolution".

A motion was made Ms. Elisa Begueria and seconded Mr. Curtis Clough to approve Resolution 2021-21 #1 "Open Meetings Act Resolution". The motion passed with a 3-0 vote.

F. Election of Officers

With the retirement of Ms. Lesa Dodd and Mr. Ricky Williams, Ms. Kelley recommended that there be an Election of Officers.

Ms. Elisa Begueria nominated Mr. Lee White for Chairperson. Mr. Curtis Clough seconded the nomination. The motion passed with 3-0 vote.

Mr. Curtis Clough nominated Ms. Elisa Begueria for Vice Chairperson. Mr. Lee White seconded the nomination. The motion passed with 3-0 vote.

VI. DIRECTORS REPORT

Ms. Kelley Alsup presented the Director's Report with the following topics:

- A. Audit Update – The REC had its audit in August with minimal findings.
- B. Collateral increase request/ First American Bank – Board recommended leaving everything as is.
- C. Mileage change: using 80% or 100%? What is everyone using? – Board members stated they stay the same at 80%.
- D. House Bill 3: Lee/Discussion – On pages 169-170 it states that there must be given two weeks of related Covid sick-leave.
- E. GRT change in Rate/invoices (7.8958% Eddy County, PVREC 8 Location) – Starting July 1, 2021, GRT is to be charged based on the location services are provided and not location of the company providing the services. This will change all tax rates charged by contracting providers to the Eddy County rate since that is where the REC is located.
- F. Driver's Ed New Mexico Update (Naira) – Currently have over 50 students enrolled for the Fall semester. The cost per student increased to \$225 to cover mailing costs.
- G. SystemsGo updates/launch – Back to normal with 15 schools offering SystemsGo classes, and we plan to launch close to 30 rockets at the 2022 Rocket Launch in April.
- H. LETRS training upcoming (Candice) – Candice confirmed that our districts are set up to start LETRS training with her. Training will be twice a month on Fridays starting in October.
- I. Zero Tolerance Cannabis Policy – The REC was interested in the districts' policy regarding the legalization of recreational marijuana. Feedback from districts is that it is not allowed on campus and a medical card must be provided.
- J. Admin CFT Meetings – The board suggested holding virtual meetings first.
- K. Budget ask for RECs/LFC hearing next week (9/23/21) – The board supports the RECs decision to ask for more money.
- L. New Social Worker/Background check – The background check has been cleared.
- M. COVID updates/needs/ supports from us?

- N. Suburban discussion – Lake Arthur needs a suburban and the REC does not use its suburban regularly. REC considering selling suburban to Lake Arthur.
- O. Other services/needs during re-entry and or SY 21-22

VII. PROGRAM REPORT

The Program Report was given by Mrs. Candice Barrera.

VIII. ISSUES FROM PARTICIPANTS

There were no issues from participants.

IX. ADJOURNMENT

A motion was made by Mr. Curtis Clough seconded by Ms. Elisa Begueria to adjourn the meeting. The motion passed, and the meeting was adjourned at 10:47 a.m.

Mr. Lee White, Chair
PVREC Coordinating Council

Date

Kelley ALsup, Executive Director
PVREC 8

Date